



THE CITIZENS BANK

Solid Traditions. Smart Solutions.

Switch your Business Account to The Citizens Bank today—
we will make it as easy as possible!

- **Open your New Account:** Fill out the attached New Account Information form and we will have everything we need to start your paperwork. Completion of this form will not immediately open an account. This is for information purposes only and is not considered a method of account opening. The completion of this form will begin the application process but all applications are subject to approval.
- **Close your old account(s):** Notify your old bank that you would like to close your account. If you use bill pay, bring us a list of your payees and we will help you set them up.
- **Provide Beneficial Ownership Information:** To help fight financial crime, the U.S. Government passed regulations making it mandatory for financial institutions to collect information on beneficial owners of legal entity clients.
- **Cash Management:** Let us know what Cash Management options you are interested in and our team will contact you with more information and help you with the setup every step of the way.

The Citizens Bank is very excited that you are interested in our bank. Our friendly and helpful employees are always willing to assist in making your switch as easy as possible.

Please feel free to call your local branch.



WWW.TCBSC.BANK
APPLE/ANDROID APP: TCB 2GO



NEW BUSINESS ACCOUNT INFORMATION



THE CITIZENS BANK

Solid Traditions. Smart Solutions.

Business Information (use legal entity name)

Signer (1)

Name

Name

Street Address

Street Address

City, State, Zip

City, State, Zip

Mailing Address (if different)

Mailing Address (if different)

Work Phone

Home Phone

Work Phone

Cell Phone

Cell Phone

Email Address

Email Address

Tax ID Number

Social Security Number

Type of Business Entity:

- Sole Proprietor
- Limited Liability Company
- Corporation
- Non Profit
- Partnership
- Other: _____

Driver's License Number

Expiration Date

Date of Birth

Employer

Position

Mother's Maiden Name

I would like to open:

Personal Checking Savings Account CD IRA Other Account

I/we would like an ATM/Debit Card, if so, which signers: _____

I/we would like E-Statements

I/we would like free online access, if so: *Provide Mother's Maiden Name with your Signer Information.*

I/we would like free bill pay activated on our online access

Please note that Primary and Joint account holders will need to sign an official account form in person at The Citizens Bank before the account can be opened. For your security, we will also need a copy of your drivers license, social security card and/or other form of identification. **The purpose of this questionnaire is to begin the application process. All applications are subject to approval.**



www.tcb.sc.bank • Apple/Android App: TCB 2GO

NEW BUSINESS ACCOUNT INFORMATION



THE CITIZENS BANK

Solid Traditions. Smart Solutions.

Signer (2) if needed

Name

Street Address

City, State, Zip

Mailing Address (if different)

Home Phone

Work Phone

Cell Phone

Email Address

Social Security Number

Driver's License Number

Expiration Date

Date of Birth

Employer

Position

Mother's Maiden Name

Signer (3) if needed

Name

Street Address

City, State, Zip

Mailing Address (if different)

Home Phone

Work Phone

Cell Phone

Email Address

Social Security Number

Driver's License Number

Expiration Date

Date of Birth

Employer

Position

Mother's Maiden Name

Please note that _____ will need to sign an official account form _____ The Citizens Bank before the account can be opened. For your security, we will also need a copy of your drivers license, social security card _____ and/or other form of identification.

The purpose of this questionnaire is to begin the application process. All applications are subject to approval.



Beneficial Ownership Information



THE CITIZENS BANK

Solid Traditions. Smart Solutions.

Please provide the following requested information. All information is required unless otherwise noted and must be completed by a person with the intent to open an account or apply for credit. Additional information may be requested based upon response provided.

Business Information

Legal Entity Name:	
Address (No PO Box):	
Business Phone:	

Individual Information Control Person

Control Person is an individual with significant responsibility to control, manage or direct the Customer. Examples include: CEO, CFO, COO, Managing Member, General Partner, President, Vice President, Treasurer or any other individual who regularly performs similar functions.

*PO Box address not allowed.

Control Person Full Legal Name: _____	
SSN/Individual Tax ID: _____ DOB: _____	
I am also a Beneficial Owner with _____% Ownership	
Address (No PO Box):	Residency status: <input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Resident Alien <input type="checkbox"/> Non-Resident Alien
ID Information: Type: _____ Issue State/Country: _____ Number: _____ Issue Date: _____ Expiration Date: _____ Position/Title: _____ Occupation: _____ <input type="checkbox"/> Politically Exposed Person <input type="checkbox"/> Senior Political Figure	





Beneficial Owner(s)

Beneficial Owner is an individual person (not a company) who owns an interest in the Customer.
All individuals with **25%** or more ownership interest in the Customer must be identified.

*PO Box address not allowed.

No Individual Beneficial Owner Meets the 25% ownership threshold			
Beneficial Owner 1: _____ % Ownership		Beneficial Owner 2: _____ % Ownership	
Full Legal Name: _____ <input type="checkbox"/> I am the Control Person and my information is provided above SSN/Individual Tax ID: _____ DOB: _____		Full Legal Name: _____ SSN/Individual Tax ID: _____ DOB: _____	
Address (No PO Box): _____	Residency status: <input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Resident Alien <input type="checkbox"/> Non-Resident Alien	Address (No PO Box): _____	Residency status: <input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Resident Alien <input type="checkbox"/> Non-Resident Alien
ID Information:		ID Information:	
Type: _____		Type: _____	
Issue State/Country: _____		Issue State/Country: _____	
Number: _____		Number: _____	
Issue Date: _____ Expiration Date: _____		Issue Date: _____ Expiration Date: _____	
Occupation: _____		Occupation: _____	
Politically Exposed Person: <input type="checkbox"/> Senior Political Figure: <input type="checkbox"/>		Politically Exposed Person: <input type="checkbox"/> Senior Political Figure: <input type="checkbox"/>	
Beneficial Owner 3: _____ % Ownership		Beneficial Owner 4: _____ % Ownership	
Full Legal Name: _____ SSN/Individual Tax ID: _____ DOB: _____		Full Legal Name: _____ SSN/Individual Tax ID: _____ DOB: _____	
Address (No PO Box): _____	Residency status: <input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Resident Alien <input type="checkbox"/> Non-Resident Alien	Address (No PO Box): _____	Residency status: <input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Resident Alien <input type="checkbox"/> Non-Resident Alien
ID Information:		ID Information:	
Type: _____		Type: _____	
Issue State/Country: _____		Issue State/Country: _____	
Number: _____		Number: _____	
Issue Date: _____ Expiration Date: _____		Issue Date: _____ Expiration Date: _____	
Occupation: _____		Occupation: _____	
Politically Exposed Person: <input type="checkbox"/> Senior Political Figure: <input type="checkbox"/>		Politically Exposed Person: <input type="checkbox"/> Senior Political Figure: <input type="checkbox"/>	

Cash Management Options



THE CITIZENS BANK

Solid Traditions. Smart Solutions.

Our Business Cash Management product can help you run your business more effectively, efficiency and easily. We can help you to be more in control of your accounts and your time by letting you create electronic files from your own computer! You send us your file and we will take care of the rest.

Please check which items you would like or would like more information about:

- Multiple Online Banking Users with tailored access levels
- Online Wires
- Payee Positive Fraud
- Originating ACH Files
- Business BillPay
- Remote Deposit Capture Machine

For questions about our Cash Management Options, please reach out to your local branch and if needed, they will get you connected with a specialist.

